

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
September 11th, 2023

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:04 PM on Sep 11, 2023 (In person and virtual)

Attendance:

Present (In-Person): Jim Puckering, Matt James, Keith Hammer, Sharon Martin, Bruce Johnston, Jeff Timmons, Jim Gangnon, Andrew Sand

Present (Virtual): Jonathan Intravia

Review and Approval of Minutes:

- Aug. 17, 2023 regular board meeting minutes were unanimously approved

Review of Outstanding Action Items:

- Liquor Liability (Jim Puckering) – still TBD
- Determination of who is to be considered a member of the club for liquor license purposes with respect to guest days (Bruce Johnston) – Members of clubs who are USCA members can be considered members for purposes of liquor license regardless of their personal USCA membership status

Treasurer's Report:

- \$4450 in additional donations received
- Oktoberfest Spiel has been cancelled and refunds are being processed
- Utilities for Aug include annual DI costs
- Cabinets and flooring were the main building project expenses in Aug
- \$35,000 remaining in building fund
- Keith Hammer is working on estimate for frame-out of changing area
- Aug financial reports were unanimously approved

Committee Reports:

Facilities Committee Report

- Expansion is taking place in 3 phases:
 - Phase 1: Cave/lobby area – very close to complete and usable
 - Phase 2: Special events space – All rough-in plumbing and electrical done; framing done; waiting on electrical permit and inspection, to be followed by framing inspection, then drywall can be completed, followed by cabinets. Goal is to have Special Event space ready by end of October
 - Phase 3: Changing area – cannot be started until Phase 1 and 2 are done
- Posts are being set for parking lot lights
- Landlord is to install new door to common area
- Ice installation had encountered a number of setback/delays:
 - Installing strips for Klutch system took more time than expected and delayed flooding
 - Had problems with some of the DI tanks – one set was bad and had to be exchanged; delay in receiving new set

- Condensation issue causing dripping onto ice causing “stalagmites” – hopefully this issue resolves as weather gets cooler; perhaps humidifier should be run a week or so before ice goes in; perhaps board should consider a later start date in fall next season
- Ice crew is in otherwise good shape; has been expanded and there should be good coverage for league season
- Landlord has reimbursed us \$1500 for plumbing work
- Klutch hardware has only been received for one sheet; remaining 2 sets to be delivered next year

Fundraising Committee Report

- Expansion fundraising campaign has raised approx. \$24,000
- Merchandise store (operated by Lucky Dog Promo) set to open soon
- Sponsorships – no activity due to lack of fundraising volunteer availability

Bonspiels Committee

- Oktoberfest Spiel cancelled due to lack of interest
- Patriot Games Spiel – 10 teams registered so far
 - Need more exposure either through members sharing with friends at other clubs or through social media
 - Some members have free entries due to Dedicated Ice donations; these people will have first opportunity to put teams in
 - **Action Item:** Sharon Martin to ask Keith Graul to post to curling-related pages
 - **Action Item:** Keith Hammer to send follow-up emails to clubs

Private Events Committee

- Jim Gangnon working on following up on recent enquiries to get events scheduled
- Biggest challenge for holding private events is availability of volunteer instructors; to help with that an instructor training clinic to be held on Sep 24 or 30

Learn to Curl Committee

- Learn to Curl Committee informational meeting scheduled for Sep 18th

New Member Integration Committee

- 1st meeting to be held next week
- Sharon Martin will coordinate with this committee for new member communications

Communications Committee

- Peggy-Ann Hoy has agreed to do newsletter again this season
- Committee would like to know what the Board’s priorities/goals are for this season
 - Consistent communication on club happenings
 - Communications to support new member integration/retention

Leagues Report:

- Most leagues are full; room in the Sunday afternoon league; Wed night was cancelled
- Registration for Session 2 will be released about 2 weeks after start of Session 1
- **Action Item:** Keith Hammer to send email regarding practice sessions

Operations Report

- Cleaning day to be scheduled for Sept 23rd

- **Action Item:** Sharon Martin to send SignUp for 10-12 people
- Jim Puckering to oversee and will rent floor cleaner
- Cleaning Plan for new season
 - Put out request for Cleaning Coordinator/team
 - Establish schedule and cleaning for team cleaning assignments
 - **Action Item:** Sharon Martin/Keith Hammer to send email to members

Old Business:

Membership Update:

- 109 members as of today's date

New Business:

USCA Curling – Athlete Outreach Initiative

- Matt James submitted a request for 11/18/23 with 1/6/24 as an alternate

2024-25 USCA Senior Championships

- USCA is still looking for hosts; would be a big undertaking; something to consider

Next Meeting:

- Wednesday, October 11th, 2023 at 7pm – Regular Board Meeting (virtual)

Meeting was adjourned approx 9:25pm

Minutes submitted to the Board by Sharon Martin