

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
January 14th, 2024

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 6:07 PM on January 14th, 2024 (virtual)

Attendance:

Present: Jim Puckering, Matt James, Keith Hammer, Sharon Martin, Jeff Timmons, Jim Gangnon, Andrew Sand, Bruce Johnston

Absent: Jonathan Intravia

Review and Approval of Minutes:

- Dec 6th, 2023 regular board meeting minutes were unanimously approved

Treasurer's Report:

- Nov financial reports were unanimously approved

Committee Reports:

Membership Update

- 55 - "Returning" 30%
- 3 - Social Members 2%
- 63 - New 2022/23 34%
- 64 - New 2023/24 35%
- 185 - Total

Facilities Committee Report

- We continue to have roof leak issues:
 - By DI tanks, above dehumidifier, in ice crew room, over ice by exit door
 - **Action Item:** Keith Hammer to follow up with Ernie Forney
- Changing room area is complete
- \$14,000 left in building fund
- Donation tax statements for 2023 are being prepared; \$28,000 total donations in 2023

Bonspiels Committee

- Upcoming events:
 - Hoosier Cup (@ CCCC)
 - Midwest Arena Invitational (@ CCCC)
 - Seven C's (@ Cincinnati)
 - Ft Wayne Friendly (@ FWCC)
- Possible new event – Lewiston CC in Michigan would like to have a Friendly
 - **Action Item:** Keith Hammer to work with them on scheduling; likely have to be in fall
- Shamrock Spiel
 - Jan & Dave Carlson will run again

Private Events Committee

- Private Event/Facility Rental Policy has been revised and finalized

Learn to Curl Committee

- Committee recommends
 - offering a “used equipment” exchange for members
 - extending the time of the Rookie League to 2-1/2 hours (3:30-6:00)

Communications Update

- Have shifted to a “weekly update” format for email to reduce the number of emails members receive
- Newsletter will focus more on becoming a historical record or chronicle of past events and happenings in the club, rather than an source of information for upcoming events or items that members need to take action on

Leagues Report:

- If we need to add league space in Session 4, it will likely be on Sunday afternoon

Old Business:

Senior Women’s Nationals

- Aaron Kaylor (USCA) would like to know if we want a COI (Certificate of Insurance) from USCA
- All participants & officials will need to sign a waiver
 - **Action Item:** Sharon Martin will create event waiver link to share with USCA
- Bagpiper needed
 - **Action Item:** Matt James to check with Tammy Hoffman and/or Jordan Atherine
- PA System
 - **Action Item:** Jim Gangnon to loan speaker with wireless microphone
- Ceremonial first stone
 - **Action Item:** Matt James to ask Barb Hayford to do the honors and request help from Jeff Heck to write the intro
- Media - how to handle/solicit media interest
 - **Action Item:** all board members to help find a PR coordinator
- Visitors
 - 2 greeters per draw
 - Admission will be free but must pre-register as space is limited
- Timer tables
 - **Action Item:** Matt James to order from Amazon
- Food
 - Jan Carlson will coordinate catered main dish plus volunteer-donated sides & desserts for Tues night dinner plus muffins/coffee for mornings
 - Jan will also coordinate lunch/dinner pickup for officials and volunteers throughout the week
- T-Shirts
 - **Action Item:** Sharon Martin to talk to Lucky Dog Promo about designing a Championship t-shirt to sell to members and competitors; will be shared with USCA for approval
- Ice Crew
 - USCA head technician Shawn Olesen will be coming to work with Wes to prepare ice
- Shingle Sign
 - Matt James working on getting quotes
- Parking

- Members should be asked to park away from door
- Equipment
 - USCA is providing all equipment (laptops/monitors/time clocks) and will provide a mini training session for time clock operators

Facility Rental Committee

- Facility Rental policy to be revised to add a \$100 fee to have a bartender at an exclusive (full facility) event

Technology Committee

- Matt James working on setting up a meetings with several interested members

New Business:

Subbing Policy for Guests

- The subbing fee of \$25 for members who are not registered in a league also applies to guest subs from other clubs; guest subs must also complete the online waiver
- **Action Item:** Sharon Martin to add subbing policy to website

USCA Rep Forum

- Report from Jonathan Intravia: member clubs who make themselves available as vaccination sites can receive compensation of \$1000 for one day or \$2500 for two days
- **Action Item:** Jim Puckering to ask Jonathan to clarification on how to make arrangements

Portable Defibrillator

- Board will reinvestigate our options for renting/owning a device
- Considerations:
 - the nearest emergency responders (fire station) is only a few minutes away
 - are there liability issues for those in the event of an unsuccessful use of the device
- **Action Item:** Keith Hammer to talk to Jonathan Intravia about the viability of purchasing and maintaining our own device

Injury Protocol

- Tabled for next meeting

Next Meeting:

- Sunday, Feb 18th, 2024 at 6pm – Regular Board Meeting (in person at the club)

Meeting was adjourned approx 8:12pm

Minutes submitted to the Board by Sharon Martin