

**Circle City Curling Club, Inc.**  
Regular Board Meeting Minutes  
June 10th, 2024

**Opening**

The regular monthly meeting of the Circle City Curling Club was called to order at 7:07 PM on June 10th, 2024 (virtual)

**Attendance:**

Present: Jim Puckering, Matt James, Sharon Martin, Jeff Timmons, Bruce Johnston, Andrew Sand, Jonathan Intravia, Jim Gangnon

Absent: Todd Shelton

**Review and Approval of Minutes:**

- May 9th, 2024 regular board meeting minutes are unanimously approved

**Treasurer's Report:**

- Keith Hammer has been removed from Chase bank account – Jim Puckering and Jeff Timmons are now the authorities on the account
- The payment from USCA for Women's Senior event and vaccination clinic was received in May (\$5,300)
- April 2024 and May 2024 Financial reports are unanimously approved

**Committee Reports:**

**Facilities/Operations Update**

- The ice area has been completely dried out and covered by plastic sheeting; should be less cleanup required in fall

**Bonspiels**

- Patriot Spiel event has been set up and is ready to be promoted

**Communications**

- Cassie Gross has agreed to take over the newsletter for next season, as well as join the communications committee to help with social media

**Old Business:**

**Board Elections**

- Voting took place from Jun 1<sup>st</sup> to 8<sup>th</sup> online via ElectionBuddy.com
- 99 votes were received (46% of members)
- Jim Puckering, Andrew Sand, and Linda Brennan were elected to the Board

**Code of Conduct**

- Katie Schoenberg has agreed to chair the Code of Conduct Committee and will work on finding two other members to fill out the committee
- Once formed, the committee will draft a Code of Conduct policy for the Board's approval, using USA Curling's recommended policy as a starting point

### **GLCA 5 & Under**

- Regional championship for GLCA
- GLCA will apply for the event to be a national qualifier
- Club gets to decide format
- **Action Item:** Jim Puckering to follow up with Tammy Hoffman

### **Youth Program**

- Geoff Randolph, Todd Shelton, Jim Puckering and Sharon Martin are meeting with Tom Bannon of Community in Motion to discuss next steps for getting a youth program started
- Geoff and Todd are working on a plan for how a youth program would be run

### **Annual Meeting**

- Scheduled for June 15<sup>th</sup> from 1-4pm
- Jim Puckering will present Treasurer's report as Jeff Timmons is not able to attend
- 31 members have RSVP'd so far

### **Renewal of Liquor License**

- Application was submitted May 31st

### **New Business:**

#### **Merchant's Bank Board Resolution**

- A resolution has been drafted to update the following for the Merchant's Bank account:
  - Keith Hammer will be removed as account authority and his login and password will be deleted
  - Jeff Timmons will be granted login credentials and permissions on the account and will be granted all history and profile information of Keith Hammer as previously used on the account
- A motion to adopt this resolution is unanimously approved and will be circulated via AdobeSign after the meeting

#### **Purchase of Electrical Equipment**

- Ernie Forney has asked for permission to purchase a new breaker box to control the chiller pumps, approximate cost \$2,500
- The motion to approve the purchase is unanimously approved

#### **Member Survey Review**

- Tabled for July board meeting

Next meeting: 6/29/2024 at 7pm

Meeting adjourned at 8:04pm