

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
January 16, 2026

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 6:01 PM on January 16, 2026 (virtual).

Attendance

Present: Jim Puckering, Jeff Timmons, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Todd Shelton, Jim Gangnon, Jonathan Intravia

Review and Approval of Minutes

- November 23, 2025 Regular Board Meeting minutes are unanimously approved

November Treasurer's report – review and adopt.

- Pretty normal month. USCA fees were paid. Income received from bonspiels and leagues.
- Approx. \$41,000 in income YTD
- November's Treasurer report unanimously approved

December Treasurer's report – review and adopt.

- \$1,500 paid for liquor license insurance which was up from around \$500 the previous year. Jeff worked with broker who tried to find a lower premium, but this was the best we were able to get.
- Received almost \$10,000 in revenue from events and LTCs in December.
- Depreciation of almost \$49,000 was booked for the year in December.
- Moved the remaining \$150 out of the building fund so that is now empty.
- YTD at a loss of \$8,000. If you add back depreciation we had about a \$40,000 positive cash flow. Ended the year with approx. \$147,000 in cash.
- December's Treasurer report unanimously approved.

Committee Reports:

LTC's – Anna

- The Holiday Open House was a success. The 1-hour format worked very well and we will continue to use this format and call it a Curling Icebreaker.
- Registration has been very strong to start the new year.
- Offering double clinics each Saturday that are at or close to capacity. 4-week LTC League began last Saturday with 16 participants.

- Curling Icebreakers and Learn to Curl clinics are scheduled during the first week of shutdown, and registrations are already coming in.
- As LTC events fill, more will be added during the 2 week Olympic shutdown
- Member led education courses
 - Added two additional front-end clinics to the calendar and would like to add at least one more clinic before the end of season. These seem to be popular and beneficial to our members.

Marketing – Sharon

- Press Release - https://circlecitycurling.com/images/Events/Circle_City_Curling_Club_News_Release_Jan2026_Final.pdf
- Press Release has been sent to a contact list of local media outlets developed by Susan Fleck; approximately 70 contacts at 30-40 outlets
- Jennie Runevitch from WTHR13 visited Wed morning (1/14)
 - We had a good turnout of members
 - They captured lots of video and interviewed members
 - Piece will air during the first week of Olympics
- No other media outlets have reached out as this point
- All upcoming events (LTC's, Open House, So You Want To Be An Olympic Curler" are being or will be promoted on social media

Hospitality – Anna

- Susan Fleck will lead hospitality efforts for the GLCA Club Championship next week.
 - Menu planning and volunteer coverage are complete.
- Planning has begun for hospitality needs for the Shamrock Spiel and Indiana Stones bonspiel.

Long-term Planning – Jim P.

- Sale of the Anderson complex expected to be completed at the end of January
- Mayor of Westfield, in a December interview, restated intention to have curling as part of the Grand Park winter sports expansion
 - Dennis Martin has contacted the Economic Development leader to follow up on their intentions and explore the role we could play
 - Ryan Groves mentioned to Jim G. and Todd that he works for the company who is trying to win the bid for this project with West Park. Sharon will have Dennis reach out to Jim P. to discuss and then follow up with Ryan to get a better understanding of his role this.
 - Dennis is trying to get the city of Westfield and any potential developers to come out and see our facility.

Olympic Planning – Sharon/Todd/Jim G

- “So you want to be an Olympic Curler” update
 - Will have two timeslots (Sat Feb 14 9:30-11:30 and Sun Feb 15 12:30- 12:30)
 - USA Curling provided digital resources (letter to schools, flyer, rubric, self-assessment) have been customized for CCCC. Letter and flyer will be sent by Geoff

- o via email to his list of Madison County school contacts
 - o In next member email, members will be asked if they have contacts in any local middle or high schools who may be able to help us find additional contacts, especially in Hamilton County Schools (Carmel, Noblesville, Westfield etc). Otherwise, the info will be sent to the general admin emails for the schools.
 - o Our dates have been submitted to USA Curling to be added to their website
- “Class of 2026” Sweepstakes
 - o <https://www.usacurling.org/classof26>
 - o Our LTC events have been submitted to USA Curling as qualifying events to be added to their website
- Open House Planning – Fri Feb 20th 7-9pm
 - o Volunteer signups are going well (Thanks to Linda!)
 - o There is a plan in place for traffic flow and line management; Ernie will build stanchions for rope lines
 - o No registration is required, but there is a special waiver link that we are asking people to fill out in advance; this should give us some idea of the level of interest

Old Business:

November Action Items

- Request a refund for unused Put-In-Cups background pieces. **(Anna/Cassie)**
 - o Refund has been requested twice, but has not hit our account yet. Anna/Cassie will continue to follow up.
- Continue evaluating relocation of the ice machine to the ice house **(Jim & Ernie)**.
 - o Currently on hold. Would like to replace the DI tanks by purchasing an RO system which would change where the ice machine could go due to plumbing changes. If we move forward with these changes they would happen over the summer.
- Assemble two additional manual scoreboards once parts arrive **(Sharon)**.
 - o Sharon worked on these today and they will be ready before next weekend.
- Continue collecting Board Member and Ice Crew Photos for Hero Board **(Sharon)**
 - o Ongoing
- Review current bar inventory and develop a forward-ordering plan **(Jeff/Jim P.)**
 - o No additional conversations have happened with Chris. Jeff would like to touchbase with him now to get an understanding of our inventory winddown plan as we head into session 3 so we don't have a lot sitting over the summer.
- Provide technology documentation by mid-December **(Matt)**.
 - o Have not received any documentation yet. He has begun information sharing though which is progress. Documentation may make more progress after the GLCA Women's event.
- Investigate a ticket/issue tracking system **(Todd)**.
 - o Still ongoing.
- Investigate an account management system for technology accounts **(Jon/Sharon)**.
 - o Decision has made on the account management system to use, but it has not been implemented yet.
- Communicate with Todd, Tammy, and Sharon about hosting a USWCA 5U spiel and decide by mid-January **(Anna)**.

- We will use our existing Indiana Stones event as the USWCA spiel. This could potentially help us get approved as a qualifier.
- Request \$200 reimbursement from GLCA for the Level 1 Instructor course (**Anna**).
 - Tammy is working on the form. Hopes to have it to Anna this weekend. Ongoing.
- Youth rental shoe pilot: develop structure and fee plan (**Todd, Jim G., Geoff**).
 - There are 12 kids that have provided shoe sizes, but we have 4 recent additions with the potential for more. Of these participants, 6 have their own shoes. Think we would need to order at minimum 20 pairs of shoes.
 - Todd and Geoff have been researching the appropriate range of sizes to accommodate a youth group rather than order specific sizes for each child that currently participates.
 - Concerns of ordering the shoes now due to them being held in customs and not getting use out of them this season.
 - We will plan to place an order now for what we know we need. Then we can plan for additional orders in the fall for any new curlers or anyone who has outgrown their shoes.
- Notify Geoff and Jessie that the College Board Rep proposal has been approved (**Sharon**).
 - Sharon has notified them, but at this point this is something we will implement for next season to allow time for an election process of their representative. Think it is best for this to line up with our board election timeline.

Other Old Business

- GLCA Update
 - Time clock operator volunteer slots are filled.
 - Matt is coordinating waivers with participants and Sharon will be there to do check ins.
 - Bartenders have not been requested. Chris, Matt and Sharon working on this and will resolve in the next few days.
 - Ernie has been working on putting the ends on the cables that are hanging. Matt will need to test them once it is complete.
- Session 3 league sign ups
 - Monday is full, Thursday is almost full.
 - Tuesday and Wednesday are lagging, but all available leagues should be able to run.

New Business:

Club Council Issues - Linda

- USA Curling is trying to raise \$20,000 for an equipment trailer and asking individuals of clubs to make a \$500 donation in exchange for their name/logo being added to the trailer.
 - Jim P. thinks it would be a good idea to make a \$500 donation to the organization for this. Todd motions to approve. Linda seconds the motion. Board unanimously approves the donation.
 - Jeff will work with Linda to coordinate payment to USA Curling.
- USA Curling is asking for volunteers for their Strategic Planning Committee. Time commitment is minimal during curling season and heavier in the off season.

- Sharon will include it in the weekly club update to put the ask out to members. Anna will add to the announcement board.

Clean-up after special events – Jim

- When we arrived for the Cincy friendly the washrooms were in bad shape following the back-to-back LTC's the day before. Responsibility needs to be assigned for clean-ups after non-league activities.
 - Anna has added this to the instructor responsibility list for LTCs moving forward.
 - Need to remind anyone who hosts any event at the club that this is their responsibility. Private events, Friendlies, member led events, etc.

26/27 Membership Discount for new curlers in 25-26 season – Sharon/Anna

- Would like to offer a 50% membership discount to anyone who participated in a LTC Clinic or LTC League this season if they will purchase their 2026-2027 membership prior to the end of April. Hoping this would help us retain some of these new members instead of losing them over the summer.
- Sharon motions to approve. Todd seconds the motion. 8 votes to approve. Jonathan Intravia abstained since he missed part of the conversation. Motion is approved and Sharon will implement.

Patch or Pin to recognize years of club membership – Anna

- Would like to offer either a pin or patch to members to recognize their commitment to our club. Would recognize people in 5 year increments (5, 10, 15, etc.) at the annual meeting.
 - Board would like to investigate the pin option rather than a patch. Anna will gather price options to present to the board.
- Need to think about how we could compile this information from a historical perspective. Could USA Curling assist us with the information we have submitted?
- Will table this conversation until we can determine how feasible it will be to implement based on our historical records.
 - Anna will check secretary drive for records, Sharon will check the files in the office at the club.
- This brought up the point that next year will be our 20th anniversary and we will need to discuss at some point how we want to celebrate that as a club.

Other New Business

- Lockers
 - Ron Groves has provided a quote for lockers to the board, but we have not had a chance to review yet.
 - Discussion deferred to next meeting after all members have had a chance to review the proposal and come up with ideas on how to implement.
- Holliday Park/CCA Sports Leagues
 - Holliday Park has begun offering weeknight curling leagues through CCA Sports. League offerings were incredibly popular and sold out quickly. Anna reached out to see if there were any options for us to partner without taking away from their offerings but did not receive a response.
 - Potential CCA Sports Partnership

- Could potentially utilize CCA Sports to fill some of our less popular ice time. Sharon will reach out and begin a conversation. Would have to ensure that it works financially for both us and CCA Sports but feel like there is no harm in having a conversation.

Schedule February Meeting

- Next meeting will be held on Sunday, February 22 at 6 pm. Todd will send out a meeting invite

Closing

Meeting was adjourned at 7:36 pm.