Circle City Curling Club, Inc.

Regular Board Meeting Minutes

July 21, 2026

## Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:05 PM on July 21, 2026 (virtual).

## Attendance

Present: Jim Puckering, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Todd Shelton, Jon Schoenberg, Kim Gillian, Kirk Miller

## Election of Officers

- President
    - Jim nominated Andrew Sand for President. Board unanimously voted Andrew in as president.
- Vice President
    - Linda nominates Sharon Martin for the position. Board unanimously voted Sharon in as Vice President.
- Secretary
    - Sharon nominates Anna Carpenter for the position. Board unanimously voted Anna in as Secretary.
- Treasurer
    - Anna nominates Kirk Miller for the position. Board unanimously voted Kirk in as Treasurer.

## Notification of changes to Board/Officers/Roles – Jim

- Jim will notify USA Curling of the officer changes.
- The President and Treasurer both require signing authority on the club's bank accounts. Anna will prepare a board resolution authorizing the changes and distribute it for board signatures.
- Kirk will coordinate with Jeff Timmons regarding the Treasurer transition.
- Jim will work with Matt to transfer the President email account to Andrew and the Treasurer email account to Kirk.
- Jim will provide Sharon with a draft announcement to send to members regarding the new officers.
- Anna will update the club website with the new officer information.

## Review and Approval of Minutes

- June 16, 2026 Regular Board Meeting minutes are unanimously approved.

## June Treasurer's report – review and adopt.

- June financial activity primarily included the humidifier repair and bonspiel revenue.
- June reports are unanimously approved.

## Committee Reports (As Needed)

### Review committees and identify any leadership needs

- League Commissioner
  - Andrew would like to transition out of the League Commissioner role.
  - He will remain in the position until a replacement is identified.
  - Jon Schoenberg expressed interest and will meet with Andrew to discuss the transition.
- Code of Conduct Committee
  - The committee continues to function well.
  - Kirk has stepped down due to joining the Board.
  - Katie is identifying a replacement.
- Marketing Committee
  - Committee needs a char and additional organization.
  - Sharon will review volunteer survey responses for potential leadership candidates.
- Hospitality Committee
  - Anna currently chairs the committee but plans to transition out of the role by the end of the season.
  - The committee is functioning well with a strong volunteer base.
- Bonspiel Committee
  - Tammy is leading the committee this year and is assembling a group of volunteers to plan events.
- Long Term Planning Committee
  - Chaired by Ernie Forney.
  - This committee will reconvene to begin long-term planning beyond the Grand Park discussions.
- Sponsorship Committee
  - A sponsorship committee needs to be established. Current sponsorships expire at the end of the 26-27 season.
  - Geoff Randolph and Mark Gabinet previously shared sponsorship ideas and contacts with Matt. Jim will reach out and see if either of them are interested in leading this effort.
- Education Committee
  - Sharon and Anna will combine public and private learn to curl opertions to simplify administration.
  - Geoff Randolph and Todd Shelton will continue leading the youth program.
  - Kim Gillian volunteered to assist with Learn to Curl Events.
- Volunteer Recognition

- Discussion included way to encourage volunteer participation, including:
  - Volunteer hour requirements
  - Volunteer incentives or compensation
  - Club-wide recognition similar to the Hospitality Committee aprons and badges
  - Committee-specific volunteer patches
- No decisions were made. Will follow up later.

### Bonspiel Committee:

- Oktoberfest
  - 1 internal team spot, 1 external team spot and 2 individual spots remaining.
  - Would like to purchase the pins for Oktoberfest now to ensure no issues with delivery.
    - Oktoberfest participant pins purchase: $154
    - Oktoberfest event finalist pins purchase: $465.60
    - Both purchases were approved by the board.
  - Meeting with Hospitality Committee, Bar Manager and Oktoberfest Committee soon to continue planning.
- Registration for Indiana Stones and Frozen Pairs (if approved) will open on August 1.
- Midland friendly has been confirmed for Dec 5-6.

### Learn to Curl:

- Level 2 Instructor Course has been confirmed for October 25, 2026. Cost will be $95 for non-members and $75 for members.
- Course cost is $950. Anything above that amount that is collected in course registration fees by USA Curling will be returned to our club. GLCA will reimburse us $200 for hosting the course at our club.
- Our club will be responsible for the instructor’s travel expenses and providing lunch at the event.

## Old Business:

### June Action Items

- Continue to follow up on Put-in-Cups Refund – **Anna**
  - No refund has been received. Board agreed to discontinue pursuing the refund.
- Schedule technology tasks meeting and follow up on technology documentation- **Sharon, Jon, Todd, Matt**
  - Has not happened yet, but remains a priority.
- Setup Facebook Monetization – **Sharon**
  - No conversations have been had yet, but Sharon will schedule soon.
- Send out bartender survey and review results - **Anna/Chris**
  - Survey results were reviewed.
  - Chris believes the primary issue is the physical bar layout rather than the drink menu.
  - The Board disagrees and believes the results indicate concerns regarding the mixed drink offerings.

- The Board reiterated that bonspiel bar menus should be developed jointly by the Bonspiel Committee and the Bar Manager.
  - Andrew will meet with Chriss and request a menu proposal for the upcoming season prior to the August Board Meeting.
- Continue researching bar cup options - **Sharon/Chris**
  - Chris recommended purchasing Tritan Tossware Reserve cups for $549.
  - Chris is pursuing brewery sponsorship opportunities for branded cups.
  - The Board approved moving forward with the purchase regardless of sponsorship.
- Planning for 20th Anniversary - **Linda, Sharon, Anna, Jim**
  - Sharon and Anna propose hosting a public Open House on September 25 to kick off the club's 20th Anniversary season.
  - The committee will schedule its first planning meeting next week.
- Schedule mid-August club cleanup day and identify facility improvements needed before season start- **Sharon/Jim**
  - Will get this on the calendar soon.
- Complete locker supplier research and provide recommendation - **Ron/Sharon**
  - Ron has begun researching suppliers. Additional information is needed before making a recommendation.
  - Member communication should occur within the next few weeks.
- Update board email distribution list effective July 1 - **Jim**
  - This has been completed.
- Event Lead Implementation Plan for Private Events and LTC - **Sharon/Anna**
  - This is still in progress.

### Other Old Business

- Todd repaired the warm room flooring by installing shims to eliminate spacing issues.

## New Business:

- Proposal to add a mixed doubles spiel to this season's calendar- Jim
  - Tammy has proposed that we add a doubles spiel to the calendar Feb. 26-28.
  - Board approves hosting this spiel. Anna will let Tammy know.
- USCA Fee Increase – Jim
  - USCA fees have been increased by $2 for this year.
  - Since membership rates have already been established for the upcoming season, the club will absorb the increase this year and reevaluate pricing next season.
- Lease Renewal – Jim
  - The club must notify the landlord by the end of the year if it intends to exercise its five-year renewal option.
  - Discussion included:
    - Providing notice sooner to secure certainty.
    - Comparing current lease rates with another available space in the complex.
    - How to approach renewal with landlord.
  - The long-term planning committee will provide written plan to renew lease to the

Board for approval.

- Bar Space Expansion – Jim/Sharon
    - Ernie has developed several concepts, and he and Chris will continue evaluating options.
    - If a feasible proposal is identified, it will be presented to the Board later this year for approval. Any changes will happen no earlier than summer 2027.

## Schedule Next Meeting

- Next board meeting will be held on August 17, 2026 at 7 pm.

## Closing

Meeting was adjourned at 9:30 pm.