

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
August 17, 2026

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:05 PM on August 17, 2026 (virtual).

Attendance

Present: Jim Puckering, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Todd Shelton, Jon Schoenberg, Kirk Miller

Review and Approval of Minutes

- July 21, 2026 Regular Board Meeting minutes are unanimously approved.

July Treasurer's report – review and adopt.

- Jeff and Kirk had a successful transition meeting last weekend.
- July was relatively quiet month, but started to see bonspiel and membership fees come in. Did have a humidifier expense.
- Kirk, Jeff, Jim and Andrew were able to make the necessary bank changes associated with the officer transition.
- Treasurer's report is unanimously approved.

Committee Reports (As Needed)

Long Term Planning Committee (Jim)

- Committee is planning to meet next week to discuss the lease renewal.
- Current lease expires at the end of June 2027. To exercise the existing renewal option, the club must provide notice by the end of 2026.
- Would like to obtain clarity on the club's options as soon as possible to allow adequate time for future planning.
- The board anticipates that rent may increase due to the improvements the club has made to the space. The property was previously difficult to rent, which contributed to the club's favorable rental rate.
- A building at the rear of the property is currently available for lease. Although the space could potentially accommodate four to five sheets of curling ice, the board does not believe the additional expense can currently be justified.

Leagues

- A member contacted Jon regard the club's current substitution policy. Jon is developing a revised policy and plans to share the preporal with skips whoe participated in the previous Club Championship for feedback.
- The goal is to implement the revised policy for Session 1.
- Once finalized, the substitution policy, Club Championship requirements and applicable game rules will be added to the Members section of the club website.

Bonspiel Committee

Hoosier Cup Friendly

- The Hoosier Cup Friendly has been confirmed for December 12, 2026, with Fort Wayne hosting.
- The Bonspiel Committee proposed inviting the top four teams from last season's Club Championship.
- At least two of the four players from the qualifying team must participate. The skip may fill remaining roster spots as needed.
- If a qualifying team is unable to participate, invitations will be extended to skips from the Session 3 Competitive League in order of final ranking.

Hoosier Hospitality Classic

- Registration will be offered on a first-come, first-served basis.
- Participants will register based on the position they would prefer to play.
- The registration opening date and time will be announced in advance so all members have equal notice.

Midland Friendly at CCCC – December 5–6

- Members who traveled to Midland for last year's friendly will be given the first opportunity to participate.
- If additional spots remain, Tammy and Jon will use targeted invitations to fill the remaining positions.

Cincinnati Friendly at CCCC

- Circle City will need to field four teams.
- Tammy Hoffman and Matt James will be offered spots first based on their consistent participation in this event.
- Remaining spots will be offered to members on a first-come, first-served basis.
- Registration will be conducted individually rather than by team.
- The club is awaiting final date confirmation from Cincinnati.

Board unanimously approves all formats discussed above.

Old Business:

July Action Items

- Member announcement about new officers – Jim/Sharon
 - Going out in the next club update.
- Review volunteer survey for potential Marketing Committee chair – Sharon
 - Sharon has not worked on this yet.
- Contact Mark Gabinet and Geoff Randolph about leading Sponsorship Committee – Jim
 - Geoff Randolph and Matt James are not interested in leading this committee. Mark Gabinet said he may be interested. Jim will continue to discuss with him.
- Continue combining private and public Learn to Curl operations - Sharon & Anna
 - Anna has created an App to sync all our scheduling operations. The app will notify our lead instructor group, once an instructor accepts the event it will be marked as approved and notify ice crew, bar manager, social media and instructors as needed. The app also syncs automatically between the app calendar, planning spreadsheet calendar and the club website calendar.
- Develop volunteer recognition/incentive program ideas – Board
 - USA Curling has asked us to recognize certified instructors and ice technicians on our website. We have added a new page to our site under the “Our Club” heading.
 - Discussed having a volunteer recognition patch made for our members to wear.
 - Could have patches for each area of the club: hospitality, ice crew, bartender, bonspiels, board member, general club volunteer
 - Would like to do small badges that could be pinned to jackets, bags, etc.
 - Sharon and Anna will work on design for the badges. We have all the necessary supplies.
- Purchase Oktoberfest participant and finalist pins – Anna
 - Pins have been ordered and received.
- Schedule technology documentation meeting - Sharon, Jon, Todd & Matt
 - No progress has been made yet.
- Meet with Chris regarding bartender survey results and request proposal for next board meeting – Andrew
 - Andrew did have a meeting with Chris regarding the bartender survey results and the upcoming season. Chris has provided a document for the board to review with his recommendations.
 - Menu
 - The board would like a proposed menu for the upcoming season submitted for approval prior to the initial order.
 - Andrew will request this proposal.
 - Maintenance Budget

- Request Chris to provide a proposed maintenance budget for board approval.
 - Once approved, expenditures exceeding the approved budget will require additional approval.
 - Purchase Approval
 - Board liaison is needed to approve purchases as necessary.
 - Krik will work with Chris on budgeting.
 - Andrew will serve as the board liaison for other operational matters.
 - Volunteer Improvement
 - Andrew will work with Chris to improve bar volunteer participation and communication.
- Schedule first 20th Anniversary planning meeting - Sharon, Anna, Linda & Jim
 - Would like to have a public open house on September 25th. Press release will go out at the end of August.
 - Floated the idea of a members event to celebrate our anniversary season. Will poll club members to determine the best evening for this event. Would like it to be in October or November.
 - Working on a 20th anniversary banner to hang in the ice house as well as 20th anniversary themed merchandise to be added to our online merch store.
- Continue locker supplier research and prepare recommendation for members – Ron & Sharon
 - Sharon has drafted the member communication for locker sponsorship to go out to the members tomorrow.
 - Would like to add plaques for each member that sponsors a locker for recognition.
 - Discussions around the locker rental pricing for sponsorships
 - Decided to remove the requirement to empty the locker for bonspiels.
 - Do not want to purchase additional, non-sponsored lockers currently. If demand is there then we will revisit the discussion later and can order additional.
 - Board votes 8 to approve and 1 vote opposed. Majority votes to move forward.
- Schedule Facebook Monetization discussion – Sharon
 - Not going to pursue this further currently.
- Completed:
 - Notify USA Curling of new board officers – Jim
 - Prepare board resolution authorizing new bank signers and send for signatures – Anna
 - Contact Jeff Timmons to transition Treasurer responsibilities – Kirk
 - Transfer President and Treasurer email accounts – Jim
 - Notify Chris of board approval to purchase Tritan Tossware cups – Andrew
 - Schedule August club cleanup day - Sharon & Jim
 - Club opening activities / open house event

New Business:

- “Influencers” policies?
 - The board discussed whether the club may eventually need a formal policy regarding influencers or other content creators.
 - This may be an appropriate issue for the marketing committee to address.
 - The club recently received a request from an influencer seeking permission to create a video at the facility. The board does not wish to move forward with this request at this time.
- Approval to spend approximately \$2,500 for DI tank rental
 - Kirk motions to approve, Linda seconds. Board unanimously votes to approve.
- Proposed bar expansion plan
 - Chris, Ernie and Jim have been working on a proposal to extend the bar into the warm room area.
 - The project appears potentially cost-effective, but final projected costs will be compiled before requesting final board approval.
 - The project would not be completed until summery 2027.
- League Session Refund/Discount
 - The club has previously provided a \$25 credit to teams that received an additional bye week during a league session and did not advance to the championship games.
 - Sharon proposed discontinuing the credit because it has been infrequently used and creates additional administrative work.
 - The board unanimously approved eliminating the credit going forward.
- Other New Business
 - USA Curling Club Council Update
 - Andrew will be responsible for voting on behalf of the club at the annual meeting.
 - Tickets for Men and Women’s national are on sale now.
 - Looking for clubs to host developmental weekends. Not sure that this fits in our schedule this year.
 - Our club can have two representatives. Linda is happy to continue filling this role. Jim will confirm with Jonathan Intravia if he would like to continue in this role or if we should look for a replacement.
 - Fort Wayne is hosting the Men’s Scot Tour
 - Craig has reached out to Jim and asked if we would like to field a team to go and participate in this event. We will need to determine how we want to fill this team once we have more details.

Schedule Next Meeting

- Next board meeting will be held on September 22, 2026 at 7 pm.

Closing

Meeting was adjourned at 9:24 pm.