

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
August 17th, 2023

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:00 PM on Aug 17, 2023 (online meeting)

Attendance:

Present: Jim Puckering, Matt James, Keith Hammer, Sharon Martin, Bruce Johnston, Jeff Timmons, Jim Gangnon, Andrew Sand, Jonathan Intravia

Addition of Board Member

- A motion was made by Matt James to appoint Jonathan Intravia to the vacant three-year term position on the Board; seconded by Keith Hammer and unanimously approved

Review and Approval of Minutes:

- June 25, 2023 annual meeting minutes were unanimously approved
- July 17, 2023 regular board meeting minutes were unanimously approved

Review of Outstanding Action Items:

- Determination of who is to be considered a member of the club for liquor license purposes with respect to guest days (Bruce Johnston)

Treasurer's Report:

- Lease payment now includes new space; increase of \$700/month
- \$53,000 in building fund
- July financial reports were unanimously approved

Committee Reports:

Facilities Committee Report

- Framing in special event room and area outside cave is complete
- Drywalling will happen after electrical is complete
- Cabinet layout has been designed and priced out
- Changing area of space is no part of the building permit so only painting and flooring can happen in there at this point
- Ice making setback – the sprinkler system sprang a leak over ice surface; has been fixed but required a lot of cleanup; a lot of debris came down due to the repair
- Thefts have been reported in the complex – a truck was stolen from parking lot and Bargain Bins reported a break-in with loss of merchandise
- City of Anderson is installing parking lot lighting
- Pylon sign has been installed

Fundraising Committee Report

- Expansion fundraising campaign is underway; approx. \$20,000 raised so far; hope final push for match campaign will generate additional funds

Bonspiels Committee

- 8 teams signed up so far for Patriot Games spiel (Open bonspiel in November)
- Signups for Oktoberfest spiel have not gone as well as hoped; follow up email will be sent

Private Events Committee

- Jim Gangnon has been reaching out to members one-on-one to build committee

Learn to Curl Committee

- No activity yet; Sharon Martin is working on finding a chair and building out the committee

New Member Integration Committee

- No activity yet

Communications Committee

- **Action Item:** Sharon Martin to check with Peggy-Ann Hoy to see if she plans to do newsletter again this season

Leagues Report:

- Tuesday night league has sold out
- Some leagues may have to be cancelled for lack of interest

Operations Report

- Liquor license has been renewed

Old Business:

Tabled Agenda Items

- Competition/leagues committee charter
- 2023-24 Opening Gala event
- Email communications schedule

Adoption of revised Bylaws

- Adoption of revised Bylaws is unanimously approved, with correction of date to Aug. 17th, 2023
- **Action Item:** Sharon Martin to change date to Aug. 17th and post on website

Adoption of Code of Conduct

- Adoption of the Code of Conduct (including Minor Athlete Abuse Prevention Policy) is unanimously approved
- Has been put in place for 2023-24 membership renewals

Committee/Volunteers Status

- Learn to Curl Committee (Sharon Martin) – under development
- Volunteer Coordinator (Sharon Martin) – TBD as other committees get underway and determine their volunteer needs

Liquor Liability Coverage

- Cost is \$100 per person
- There are currently 13 people licensed
- **Action Item:** Jim Puckering to research whether we can offer coverage to only certain individuals or need to cover all
- Licensed individuals should check their personal umbrella policy coverage to make sure they are covered; and we will offer additional coverage if possible

New Business:

Membership Renewals

- 72 members have renewed so far
 - 42 “old” members and 30 “new” members from 2022-23

Requests from Charities for LTC donations

- **Action Item:** Sharon Martin and Keith Hammer to look at requests and make decisions
 - With LTCs being more limited this year we need to be careful about how many donations we put out there; however redemption rate on donated LTCs is low
 - Will continue to donate to those organizations we have donated to in the past
 - Will give priority on new donations to local organizations

Next Meeting:

- Monday, September 11th, 2023 at 7pm – Regular Board Meeting
 - Meeting in person at Matt James office (Matt to send directions)

Meeting was adjourned approx 9:53pm

Minutes submitted to the Board by Sharon Martin