

**Circle City Curling Club, Inc.**  
Regular Board Meeting Minutes  
March 13th, 2024

**Opening**

The regular monthly meeting of the Circle City Curling Club was called to order at 7:01 PM on March 13th, 2024 (virtual)

**Attendance:**

Present: Jim Puckering, Matt James, Keith Hammer, Jeff Timmons, Bruce Johnston, Andrew Sand, Jonathan Intravia, Jim Gangnon

Absent: Sharon Martin

**Review and Approval of Minutes:**

- Feb 18th, 2024 regular board meeting minutes were unanimously approved

**Treasurer's Report:**

- Corp events have been very successful – good job Jim G
- GLCA dues have been paid (\$880)
- Food expense for events \$2,200
- \$12,000 remaining in construction budget
- 207 members

**Committee Reports:**

**Membership Update**

"Returning"	55	27%
Social Members	3	1%
New 2022/23	63	30%
New 2023/24	86	42%
<b>Total</b>	<b>207</b>	<b>100%</b>

**Facilities/Operations Update (Keith Hammer)**

- Ernie Forney needs two workdays for over-ice work before ice is melted
- Facility is stocked for supplies for Shamrock Spiel
- Email reminder re: lost and found will be sent

**Bonspiels/Friendlies (Keith Hammer)**

- Ft Wayne (Hoosier Hospitality Classic) – format changed to mixed teams (2 players from each club; this format work since we also have the more competitive Hoosier Cup; Jon Schoenberg collecting feedback from players
- Shamrock Spiel – food signups full; not as many teams as expected could be spring break issue

### **Private Events (Jim Gangnon)**

- close rate 35%
- 13 single sheet
- 5 - 2 sheets
- 6 – 3 sheets
- \$21,800
- Issue with staffing two events

### **Leagues (Andrew Sand)**

- No wait list
- Sessions 4 - 4 nights a week roughly 100 members playing with 200 members total
- Need to survey members to see what they would like to see for leagues to encourage more to sign up

### **Old Business:**

#### **Senior Women's National Championship**

- Thanks to Matt James for all of his great work on very succesfull event
- We received lots of good feedback and will receive event survey results
- USCA 2024/25 season is mostly booked but we could host arena qualifier bonspiel

### **New Business:**

#### **Treasurer Succession Planning**

- With Keith Hammer planning to resign as Treasurer and from Board due to his move in July, it is not prudent/possible to wait to begin to transfer Treasurer knowledge and functions until Board elections in July as new Treasurer will not be able to take over until after Keith has moved
- In order have a seamless transition, a motion was made by Matt James to grant Jeff Timmons the access required in order to immediately take over the duties of Treasurer under Keith's supervision for the remainder of his time. Motion seconded by Andrew and passed unanimously by Board

#### **Retail Certificate Renewal (Bruce Johnston)**

- Due by end of June

#### **Donation to Windy City CC due to fire damage (Jim Puckering)**

- Motion made Keith Hammer to donate \$1000 from operating fund; seconded by Andrew Sand and passed unanimously by Board

#### **Recognition Plaques**

- Sharon Martin setting up layout (wording, names) for three plaques: Donors, Builders, & Founders and Todd Shelton making the engraved plexiglass plates which will be mounted on painted boards
- To be hung in lounge (by pool table)

### **Ice Shut Down**

- Coordinate with Wes Hoffman
- Ernie Forney scheduling two days of work: April 10<sup>th</sup> – 11<sup>th</sup>
- Trane needs to be there to do shutdown inspection
- Need to dry ice area as fast as possible and cover with plastic sheeting, cover TV's

### **USA Curling**

- New form for making claim on website, says report all events but website says only if claim. Jim asked if use same form if no claim – no response. For now use our form if no claim issue

### **AED device**

- Ft. Wayne has one that was donated by hospital, Women's National – comment was we should have one
- MEKS Gymastics has AED
- Jim P and Jonathon to research more on cost, etc

### **USA Curling**

- clothing offer – 24 count minimum, more details to come but can order on website

### **Other New Business**

- Does Klutch hardware need to be taken out (batteries in stones)?
- Have not heard update on Klutch for other sheets, Keith Hammer will email and copy Matt James for contact transfer
- Aaron Kaylor from USA Curling – re: layout of color of stones on ice, dark color (red) should always be on left side of sheet when throwing
  - We can paint baseboard when ice is melted to help with stone placement
- Discussed having an honorary plaque to honor member accomplishments and presidents

Next meeting 4/9/24 7pm