

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
April 9th, 2024

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:05 PM on April 9th, 2024 (virtual)

Attendance:

Present: Jim Puckering, Matt James, Keith Hammer, Sharon Martin, Jeff Timmons, Bruce Johnston, Andrew Sand, Jonathan Intravia, Jim Gangnon

Also present: Tammy Hoffman

Review and Approval of Minutes:

- Mar 13th, 2024 regular board meeting minutes were unanimously approved

Treasurer's Report:

- \$109,000 in cash
- \$1,000 donation was made to Windy City CC
- \$11,000 remaining in building fund
- Still waiting for USCA payments for Women's Senior Nationals and vaccine clinic
- Re: succession planning for Treasurer's role – Keith Hammer and Jeff Timmons have started to meet to transfer treasurer duties
- March financial reports were unanimously approved

Committee Reports:

Facilities/Operations Update

- Ernie Forney planning two workdays for over-ice work before ice is melted; also planning a smoke test to evaluate air flow
- Wes Hoffman is planning a controlled ice melt followed by refreeze; hopes to be able to scrape away the dirt that rises to the surface
- Process for drying out still to be determined

Private Events

- End of season conclusion – many successful events resulting in significant contribution to bottom line

Old Business:

Circle City 500 End of Season Event

- Very well attended and received; will repeat next season

USCA Injury Reporting Protocol/Insurance

- Jim Puckering attempting to get clarity on what the reporting requirements are

AED Device

- Still investigating

New Business:

Reports from Tammy Hoffman (GLCA Rep and USWCA Rep)

GLCA

- CCCC will be entered into the rotation schedule for hosting GLCA qualifiers for national events; ie Mens/Womens; Mixed Doubles, U81, Arena 5 & Under
- Next meeting is May 4th; should know if CCCC will be expected to host events in 2024/25 and/or 2025/26 seasons
- CCCC will have a fair amount of flexibility to decide timing of event other than U18's which have a shorter time window (3 weeks)

USWCA

- CCCC will be asked to host the 2025/26 5 & Under Open
- Must commit by August 2024
- Will likely be held in Fall 2025 due to Olympics
- **Action Item:** add USWCA event to agenda before August

No Tick Rule Adoption Discussion

- USCA has adopted Work Curling Federation's rule that a guard on the centerline cannot be moved off of the centerline within the first 5 rocks; in the event a centerline guard is moved or removed, the opposing skip can choose to:
 - Replace guard and remove offending rock
 - Do nothing
- USWCA will be adopting the rule next season
- Although all agree adopting the rule would not significantly affect gameplay at our club (intentional ticks are not being played anyway), Andrew Sand (League Commissioner) is concerned that it could slow play down
- Issue will be tabled and decision made before start of next season

Bagpiper Contacts

- Tammy Hoffman will provide the list of bagpipers that she found during search for a bagpiper for Women Senior Nationals
- Jordan Atherine has some names
- **Action Item:** Sharon Martin will document the list for future reference

Code of Conduct Policy and Procedures

- CCCC adopted a Code of Conduct for the 2023/24 season; comprehensive but lacks reporting guidelines and an enforcement/response protocol
- USA Curling has advised that they will be recommending Silicon Valley CC's Code of Conduct and making it available on their content platform
- SVCC's Code of Conduct protocol includes a three person Code of Conduct Committee
- Action Item: Sharon Martin will send SVCC's policy to all board members to review; board will determine next steps at next meeting

Member concern re: Bylaws

- Member Nicole Reeves has raised a concern that CCCC may have violated a State of Indiana statute that requires that a non-profit organization's members be allowed to vote on revisions to the bylaws if those revisions have the effect of reducing the power of the membership > CCCC's bylaws were changed last year by the board to allow for the election of officers by the board, rather than by the membership
- CCCC's bylaws state:
 - 4.1 *Membership Corporation.* The corporation shall have no members. The Directors shall have all powers and duties for the conduct of the activities of the corporation.
 - 4.2 *Honorary Membership.* The corporation may grant the status of Honorary Member to adult individuals as set forth below. Additional classes of Honorary Membership may be created as the Directors see fit, but such persons shall not have the rights of members under the Indiana Nonprofit Incorporation Act of 1991, as amended.
- As our bylaws state that we have only "honorary members" who do not have the rights of members under state law, the board believes that we have been acting within the bylaws; however it may be appropriate to seek legal advice to make sure that CCCC's bylaws conform to Indiana State Law
- **Action Item:** Board members will reach out to appropriate contacts to try to find lawyer to provide a legal review of CCCC's bylaws

Elections

- A call for nominations will be announced in mid-May, with nominations due by end of May and voting to take place electronically the first week of June
- Three Board positions are coming up for election this year (3-year terms)
- Self-nomination process
- Outgoing board members (Jim Puckering, Andrew Sand, Bruce Johnston) may choose to stand for re-election
- Matt James will administer election

Open Board Position

- Keith Hammer has announced that he will be leaving the board at the end of the season
- In accordance with the bylaws, the Board will appoint someone to fill the open position left by Keith Hammer for the remaining one-year term

Annual Meeting

- Scheduled for Saturday June 15th, 2024

Other New Business

- David Carlson has asked if we have cards with contact information
 - **Action Item:** Jim Puckering to check with David to see what he needs
- Club Survey
 - Need to poll the membership to find out how many people intend to curl next season, how much they want to curl, and preferences re: days/times
 - **Action Item:** Sharon Martin will send out member survey content document for board collaboration; Jonathan Intravia will assist with survey design

Next meeting 5/9/2024 at 7pm