

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
May 9th, 2024

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:05 PM on May 9th, 2024 (virtual)

Attendance:

Present: Jim Puckering, Matt James, Keith Hammer, Sharon Martin, Jeff Timmons, Bruce Johnston, Andrew Sand, Jonathan Intravia, Jim Gangnon

Review and Approval of Minutes:

- April 9th, 2024 regular board meeting minutes were unanimously approved (with typo correction: 2035 to 2025)

Treasurer's Report:

- April Financial reports not yet available; Keith Hammer and Jeff Timmons will work on those together so that Jeff can go through the month-end process as the Treasurer's duties as passed over

Committee Reports:

Facilities/Operations Update

- Todd Shelton has formed a crew to do cleanup in common area and some repair work
- The ice melt went well due to a change to the drain and with some help from submersible pumps; remaining water has mostly evaporated
- Once completely dry, the tubing will be covered by plastic sheeting
- Next fall, the plastic will be left on until some cooling has taken place to minimize condensation drips
- Scoreboard TVs have been covered by outdoor TV covers

Old Business:

AED Device

- Community in Motion Foundation has agreed to provide us with an AED device; it has been ordered (3 month lead time)
- **Action Item:** Sharon Martin to order signage to recognize donation by CIM

Member concern re: Bylaws

- Matt James has consulted with a lawyer who has advised that we are interpreting the statutes properly and appropriately acting in accordance with our bylaws. We do not have members, we have honorary members, which is allowed (he cited the Purdue Alumni Association as a similar example). As such, the code that was cited does not apply to us. The lawyer has advised that everything in our bylaws looks good, and the changes that we've made are fine as well. We're operating within our allowed parameters.
- **Action Item:** Matt James to provide the name and contact information of the lawyer so that Sharon Martin can document the consultation

Code of Conduct Update

- The current Code of Conduct will be updated to bring it in line with the one recommended by USA Curling, which includes the reporting guidelines and enforcement protocols that our current CoC lacks
- Katie Schoenberg has agreed to serve as the chair of the Code of Conduct Committee
- Katie will choose two other members of the committee, and together the committee will work on a final Code of Conduct document to be submitted for the Board's approval in July or August

Board Election

- Call for nominations will be from May 13th to May 27th – to be announced via email and the website
- Voting will take place from Jun 1st to 8th

Annual Meeting

- Scheduled for June 15th from 1-4pm
- Members will be allowed to BYOB but coolers need to be kept in common area

New Business:

Open Board Position

- Keith Hammer has announced that he will be leaving the board effective at the end of the meeting
- Keith will continue to work with Jeff Timmons to transfer the Treasurer's duties
- Keith will put together contact lists for vendors and suppliers
- A motion was made by Matt James to accept Keith's resignation; motion seconded by Jonathan Intravia and passed unanimously
- A motion was made by Sharon Martin to appoint Jeff Timmons as Treasurer for the remainder of the 2023/24 board year; seconded by Jonathan Intravia and passed unanimously
- A motion was made by Matt James to appoint Todd Shelton to the remainder of Keith's term (until June 30th, 2025); seconded by Bruce Johnston and passed unanimously
- Action Item: Jim Puckering will contact Todd Shelton to inform him of the appointment and get confirmation/agreement

2024-25 Season Schedule Planning

- Overall framework for events has been established, potentially including:
 - Friendly with Lewiston CC in October
 - Patriot Spiel (Nov 8-10th)
 - Midland Friendly (Dec 7-8th?)
 - Cincinnati Friendly (Feb)
 - Possible GLCA event – 5 & Under (Feb)
 - Hoosier Hospitality Classic (Mar)
 - Shamrock Spiel (Mar 15-16th)
 - Midwest Arena Invitational (Mar - possible qualifier?)
 - **Action Item:** Sharon Martin to talk to Tammy Hoffman about the GLCA 5 & Under
 - **Action Item:** Matt James to talk to Aaron Kaylor (USCA) to find out whether the Midwest Arena Invitational can be a qualifier

- Leagues
 - Considering change to three 8-week leagues instead of four 6-week leagues
 - Advantages include reducing the workload as far as setting up league registration and teams, and bookkeeping
 - 8-week leagues would allow us to expand each league from 6 teams to 7 teams, increasing the total number of league spaces for members
 - We will use the results of the survey to determine the total number and type of leagues
 - **Action Item:** Sharon Martin to send survey out to members with deadline of May 31st

Other New Business

- Liquor license renewal – due June 23rd
- **Action Item:** Bruce Johnston to submit renewal by end of May

Next meeting: 6/10/2024 at 7pm