

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
June 24th, 2025

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:02 PM on June 24th, 2025 (virtual)

Attendance:

Present: Jim Puckering, Matt James, Jeff Timmons, Sharon Martin, Andrew Sand, Linda Brennan, Todd Shelton, Jonathan Intravia, Anna Carpenter

Absent: Jim Gangnon

Review and Approval of Minutes:

- May 27th, 2025 Regular Board Meeting minutes are unanimously approved

Action Items Update:

- Research on Head Protection Policy for Minors – incomplete (Sharon Martin)

Election Results

- Todd Shelton, Sharon Martin, and Anna Carpenter were elected in the 2025 Board Elections
- Thanks to outgoing Board Member Matt James for his service and willingness to continue to serve in various capacities
- Welcome to new incoming Board Member Anna Carpenter and thanks to Andrew Sand for acting as election administrator

Review of Outstanding Action Items

- Research on Head Protection Policy for Minors – incomplete (Sharon Martin)
- Midland Friendly – waiting for Brenda Mason from Midland CC to confirm date for Midland Friendly (Sharon Martin)
- Budgets for next season – waiting on year-end numbers to review (Jim Puckering and Jeff Timmons)
- Severe Weather Policy has been added to the website

Review and Approval of Minutes

- May meeting minutes are unanimously approved

Treasurer's Report and Approval of Financial Statements:

- June highlights
 - \$6,500 sponsorship revenue received
 - \$1,500 event registration revenue received
 - Only expenses for month were rent and utilities; break-even month
 - YTD revenue is \$14,704
- May financial reports are unanimously approved

Program/Committee Reports:

Hospitality

- Anna Carpenter and Tammy Hoffman have taken on the planning for the Oktoberfest spiel; an email has gone out to members requesting assistance
- Anna and Tammy plan to approach club's hospitality needs on an event-by-event basis, lining up different organizers for each event

Sponsorships

- 5 new house sponsorships secured: MedEdge, Madison County Visitors Bureau, Community Foundation, Community in Motion, and OneAmerica Financial
- Ivy Tech house will be re-used

Olympic Planning

- 2025/26 calendar has been mapped out with respect to the league and bonspiel schedule, with time blocked off for learn to curl events (clinics, LTC leagues, and open houses)

Old Business:

Annual Meeting

- Took place June 21st, 2025
- 42 members in attendance

Budget Process/Spending Authority – Tabled until July

2025-26 Season Schedule

- The schedule has been mapped out as much as it can be with the information available at this point

New Business:

Liquor License Renewal Status

- In the process of renewing the liquor license, we were notified that there was a protest against us
- Situation may have been created because we do not file tax returns for some of the summer months; per Indiana Sales Tax Information Bulletin #10 a qualified organization that has less than \$100,000 in sales is no longer required to collect sales tax or beverage tax
- Jeff Timmons has been working with the State of Indiana to provide clarification; they agree we are exempt however there has been some conflicting information how to handle it
- Jeff had been filing \$0 liability returns but was advised to amend the returns and exempt the total sales so that it shows we owe \$0; has now been done and the State of Indiana has issued a clearance to the Alcohol and Tobacco Commission so that our liquor license can be issued
- Waiting to hear back from ATC but everything should now be in order

Bar Manager Debit Card

- Debit card for Chris Gross has been issued; Bruce Johnston's card to be cancelled

Meeting adjourned at 8:00pm.

Next meeting: Thursday 07/10/2025 at 7pm

Minutes Prepared by: Sharon Martin