**Circle City Curling Club, Inc.**
Regular Board Meeting Minutes
July 10th, 2025

**Opening**
The regular monthly meeting of the Circle City Curling Club was called to order at 7:02 PM on July 10th, 2025 (virtual)

**Attendance:**
Present: Jim Puckering, Jeff Timmons, Sharon Martin, Andrew Sand, Linda Brennan, Jim Gangnon, Jonathan Intravia, Anna Carpenter

Absent: Todd Shelton

**Selection of Officers**

- Motion by Sharon Martin to nominate Jim Puckering to a one-year term as President of the Board, seconded by Linda Brennan, is unanimously approved; motion passes
- Motion by Andrew Sand to nominate Sharon Martin to a one-year term as Vice-President of the Board, seconded by Linda Brennan, is unanimously approved; motion passes
- Motion by Sharon Martin to nominate Anna Carpenter as Secretary of the Board, seconded by Andrew Sand, is unanimously approved; motion passes
- Motion by Jim Gangnon to nominate Jeff Timmons as Treasurer of the Board, seconded by Sharon Martin, is unanimously approved; motion passes

**Action Item:** Jim Puckering will notify USA Curling of board changes

**Review and Approval of Minutes:**

- June 21st, 2025 Annual Meeting minutes are unanimously approved
- June 24th, 2025 Regular Board Meeting minutes are unanimously approved with two corrections:
    - Add Anna Carpenter to list of attendees
    - Correct number of members in attendance at the Annual Meeting from 39 to 42

**Review of Outstanding Action Items**

- Research on Head Protection Policy for Minors – incomplete (Sharon Martin)
- Budgets for next season – waiting on year-end numbers to review (Jim Puckering and Jeff Timmons)

**Treasurer's Report and Approval of Financial Statements:**

- July highlights
  - $480 bonspiel entry fee revenue received
  - $6,000 net loss for the month of June
  - $115,000 in cash
  - YTD profit is $6,476
- May financial reports are unanimously approved.

**Program/Committee Reports:**

**Hospitality**

- The Hospitality Committee has had a meeting to continue planning for the Oktoberfest Spiel
- As one of the Committee chairs, Anna Carpenter will be issued a club debit card to make food purchases
- **Action Item:** Jeff Timmons will request a card for Anna

**Sponsorships**

- The order for 5 new houses has been placed with Hack 2 Hack

**Bonspiels**

- Oktoberfest Spiel
  - 5 external teams, 1 internal team registered so far
  - **Action Item:** Todd Shelton to purchase a new trophy

**Long Term Planning**

- Committee continues to review real estate listings to stay up to date on the market
- Planning continues with respect to renewing our least in 2027

**LTC - Olympic Planning**

- Education Chair Geoff Randolph, LTC Coordinator Anna Carpenter and Sharon Martin have had an initial meeting to discuss structure and timing of all LTC-related events, including LTC Clinics, LTC Leagues, and Open Houses
- The LTC committee will be re-branded as the Education Committee, and will encompass LTC programs, private events, college league, and youth league

**Marketing**

- Planning is underway for an initial meeting of the Marketing meeting, to be led by Angie Jones
- **Action Item:** Committee will research options for Olympic-related merchandise to offer for sale

**Old Business:**

**Liquor License Renewal Status**

- The State review for our liquor license renewal is Tue Jul 15
- All obstacles have been resolved and we are just waiting for the license to be re-issued

**2025-26 Budget Planning**

- Now that 2024-25 season financials are finalized, budgets can be developed for next season
- **Action Item:** Jim Puckering and Jeff Timmons to develop club and committee budgets and spending authority

**New Business:**

**Member Survey**

- A member survey to be sent to members to gather information from members to assist with planning for next season
    - Add question regarding the earliest and latest times members would be willing to play
    - Add question regarding whether members would be interested in working remote from the club if the building could be made available
    - Add question to gauge interest in a Supper Club league
    - Include a volunteer interest section
- **Action Item:** Sharon Martin to update last year's survey and send to Board for feedback

**Club Communication Method**

- As email is sometimes not as effective as we would like when it comes to club communications, is there another communication method/platform that the club could implement?
- **Action Item:** Sharon Martin to talk to Todd Shelton and/or Matt James to see if they have a recommendation
- **Action Item:** Jim Puckering to make post in Business of Curling Facebook group to see what other clubs are using

**Volunteer Roles Inventory**

- Linda Brennan has begun to update the Volunteer Roles Inventory and has agreed to act at Volunteer Coordinator
- Will be added to agenda for next Board meeting to review
- **Action Item:** Jim Puckering will contact existing role holders to make sure they are willing to continue in their roles

Meeting adjourned at 8:56pm.

Next meeting: Monday 08/18/2025 at 7pm

Minutes Prepared by: Sharon Martin