

Circle City Curling Club, Inc.
Regular Board Meeting Minutes
April 13, 2026

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:00 PM on April 13, 2026 (virtual).

Attendance

Present: Jim Puckering, Jeff Timmons, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Jim Gangnon, Jonathan Intravia

Review and Approval of Minutes

- February 22, 2026 Regular Board Meeting minutes are unanimously approved

February Treasurer's report – review and adopt.

- Over \$16,000 income between LTCs and Private events due to Olympic demand.
- No unusual expenses for the month of February
- February Treasurer's report was unanimously approved.

March Treasurer's report – review and adopt.

- Another month with over \$10,000 in income due to gifts, private events and bonspiels.
- \$500 USCA Trailer donation was made.
- Ending balance: \$183,000 in cash
- March Treasurer's report was unanimously approved.

Committee Reports:

Long-term Planning – Jim P.

- Westfield announced a developer for a 3+ ice sheet facility
- Curling was mentioned but no dedicated facility confirmed
- Dennis Martin will continue to follow up for clarification

Old Business:

February Action Items

- Follow up on Put-In-Cups refund – **Anna/Jeff**
 - Refund has not been received. Will follow up again.
- Continue Board Member and Ice Crew photo collection – **Sharon**
 - No progress. Will table until next season.

- Technology Tasks:
 - Complete technology documentation – **Matt**
 - Investigate ticket/issue tracking system – **Todd**
 - Implement account management system - **Jon / Sharon**
 - No progress has been made. Sharon will schedule a meeting with Jon, Matt and Todd to follow up on these tasks.
- Follow up on GLCA Reimbursement for Level 1 Instructor Course – **Anna**
 - Reimbursement has been received.
- Complete USA Curling trailer donation payment. - **Jeff & Linda**
 - Donation was made in March.
- Research membership recognition pin costs and membership history – **Sharon/Anna**
 - Have compiled the membership data so that we can move forward with this program.
 - Design and quote obtained and shared with the board.
 - Propose to order 100 pins to cover the needs for this season and next season. Cost would be \$370 before tax. Since we are a 501c we should not have to pay tax, Anna will get the appropriate paperwork filled out for that.
 - Board voted unanimously to approve moving forward with the program and the purchase of 100 pins.
- Review locker proposal to discuss next meeting – **Board**
 - Tabled pending member survey results.
- Discuss and propose end-of-season event(s) for new LTC League curlers and youth participants (possible 1-day bonspiel). - **Sharon, Geoff, Anna**
 - Decided not to move forward with this.
- Set up Facebook monetization for club posts. - **Jeff/Cassie/Sharon**
 - Sharon will follow up with Cassie.
- Include club online gear shop link in communications and announcement board. - **Sharon/Anna**
 - This has been done.
- Confirm correct mailing address on file with landlord and determine where to send March facility payment. - **Jeff & Jim P.**
 - Have received communication from landlord but have not been successful with our attempts to get in contact with them.
- Develop proposal for youth program fee structure (including possible scholarship option) and present to Board. - **Geoff, Todd, Jim G., Jon**
 - Meeting held with limited progress. Jim G. will schedule a follow up meeting.

Other Old Business

- Olympic Open House Update – **Sharon/Anna**
 - Initial concerns about low conversion from Open House to LTC participants were unfounded.
 - All events offered ultimately sold out, with additional unmet demand.
 - Hope to capture excess demand early next season.
 - Sharon and Anna will document lessons learned from this Olympic cycle.

- Jim P. will share Olympic success with members in the next club update email.

New Business:

- Dehumidifier Update – Jim P.
 - Compressor has been confirmed as broken.
 - Do not have a full quote from the HVAC company yet, but anticipating at least \$5,000.
- Request from USWCA to host a Senior Women’s Friendship Tour event in November 2027 – Jim P.
 - One-day event requiring 3-4 teams made up of our members. May include players from nearby clubs if needed.
 - Decision due by May 1.
 - Board agrees that this would be a good thing for the club with minimal effort. Jim P. will respond to the request and let them know that we are willing to host.
- Member Survey Details – All
 - Board has reviewed the survey and would like to make some adjustments:
 - Women’s league
 - Would like to incorporate at least a Women’s league to give women more opportunity to play backend. The challenge is finding time in the schedule to add in this league. Could potentially work it in on an off night. Also included a question regarding coordinating special women’s only events.
 - Will add the question back in to ask about the women’s league.
 - Over/Under league suggestion
 - Should we create a league that incorporates 2 new players and 2 experience players in a league to help develop our new players.
 - This could potentially replace our 5U league, but that also eliminates spots for new curlers so we may need two draws.
 - Also think we may need to adjust our 5U league to be a 2U or 3U league to better represent our club membership.
 - Volunteers
 - How do we incorporate especially the new members into our volunteer community. Is there anything that we need to ask on the survey to accomplish this?
 - Would like to add a question back in to the survey to ask how we can encourage volunteers or make volunteering more accessible. If anyone has suggestions on wording, please send to Sharon after the meeting.
 - Sharon will try to get the survey out by this weekend with a deadline of May 7th for responses.
- Board Election Schedule and Management – All
 - Call to nominations – Send out on May 4 with a due date of May 22

- Voting – June 1 - 7
- New members take office on July 1
- Sharon will manage the online voting this year.
- Set Date for Annual Meeting - All
 - Will hold our annual meeting on June 13th. Will include this date in the next member update email.
- 2026-27 Season Goals – Sharon/Anna
 - Would like to make specific goals for Marketing, LTC Programs, Private Events, etc. next season.
 - Will schedule a special planning meeting to discuss this.
- 2026-27 Sponsorship Plan Development – Sharon/Anna
 - Will include this in the planning meeting.
- Need to fill Bonspiel Coordinator and Private Events Coordinator Roles for 2026-27 Season – Jim P.
 - Bonspiel Coordinator
 - Todd will be stepping down from this position.
 - Tammy has been identified as a potential candidate to move into this role. Jim P., Sharon and Anna meeting with her on April 21 to discuss further.
 - Need to build a supporting committee for this role.
 - Private Events Coordinator
 - Jim G. is stepping down, but has offered to remain until transition is complete.
 - Potential candidates have been identified. Jim G., Anna and Sharon will meet to discuss needs for this role.

Schedule Next Meetings

- Special planning meeting will be held on Monday, May 11th at 7 pm.
- Next board meeting will be held on Tuesday, May 19th at 7 pm.

Closing

Meeting was adjourned at 9:04 pm.