Circle City Curling Club, Inc.

Regular Board Meeting Minutes

June 17, 2026

Opening

The regular monthly meeting of the Circle City Curling Club was called to order at 7:03 PM on June 17, 2026 (virtual).

Attendance

Present: Jim Puckering, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Jim Gangnon, Jonathan Intravia, Todd Shelton, Jon Schoenberg, Kim Gillian

Welcome Incoming Board Members

Review and Approval of Minutes

- May 19, 2026 Regular Board Meeting minutes are unanimously approved

May Treasurer's report – review and adopt.

- The club ended the season in a solid financial position. However, as we enter the off-season with limited income, cash reserves are expected to decrease over the coming months.
- The dehumidifier has been paid for but will not appear until the June financial report.
- Power has been turned off at the facility, and a decrease in electricity expenses is expected over the next several months.
- The May Treasurer's Report was unanimously approved.

Committee Reports (As Needed)

Learn to Curl

- Level 2 instructor course
    - Have requested a Level 2 Instructor Course to be offered at our club this fall by USA Curling.
    - The fee for the course is $950 and we also need to cover travel expenses for the instructor.
    - We can choose what we charge our members to cover the cost. Feel this will be a well received opportunity.
    - Board approves to move forward with scheduling this course.

Old Business:

May Action Items

- Follow up on Put-In-Cups refund — **Anna / Jeff**
  - Still do not have the refund. Will continue to follow up.
- Schedule technology tasks meeting — **Sharon**
  - Jon, Todd, Sharon and Matt will get a meeting on the calendar for this summer.
  - Have not received any documentation from Matt yet so Sharon will follow up on that.
- Set up Facebook monetization — **Sharon**
  - No progress on this yet.
- Develop bartender feedback survey – **Anna/Chris**
  - Anna has some feedback to provide to Chris. The survey will be distributed once updates are incorporated.
- Review bar cup replacement proposal – **Sharon**
  - Chris submitted a proposal for high-end dishwasher-safe plastic cups.
  - He also suggested a fundraising program allowing members to purchase their own cups; however, the board felt this would add unnecessary complexity and would not eliminate the need for cups for guests and non-participating members.
  - Dishwasher-safe stainless steel cups may be another option.
  - Additional research is needed before a final decision is made.
  - Sharon will continue working with Chris on this initiative.
- Fill Private Events Coordinator role – **Jim G./Sharon/Anna**
  - Sharon and Anna discussed streamlining the process through the creation of Event Lead positions for private events and Learn to Curl programs.
  - Event Leads would oversee all event logistics, including waiver completion and instructor staffing.
  - Additional planning is needed to finalize the process.
- Complete Olympic cycle lessons learned document – **Anna/Sharon**
  - The document has been completed and is stored in the Learn to Curl Drive.
  - Anna will share it with the Board for review.
- Review league scheduling feedback and develop 26-27 season schedule - **Anna/Sharon/Linda/Jim P./Andrew**
  - Additional league capacity will be needed to accommodate anticipated membership growth.
  - The proposed schedule largely mirrors last season's schedule, with the primary change being the move of Doubles League to Monday evenings following an Open League draw.
  - A discounted Friday evening Over/Under League will be added to encourage participation on that night.
  - A second Open League will also be added on Sunday evenings.
  - A proposal to move the Wednesday morning league to the afternoon received negative feedback from current participants, so the league will remain in its current time slot.
  - The proposed league schedule was presented to the Board for feedback.
  - The Board agreed to move forward with the proposed schedule and reevaluate

before Session Two.
  - Options for future expansion include:
    - Polling Wednesday night curlers during Session One regarding a second evening draw.
    - Adding a Wednesday afternoon draw (4:00–6:00 PM) during Session Two if additional league capacity is needed.
  - The Board unanimously approved the proposed league schedule.
  - Sharon will begin communicating the schedule to members.
- Form 20th Anniversary committee and recruit volunteers – **Linda/Sharon/Anna/Jim P.**
  - Input was requested during the Annual Meeting.
  - Sharon suggested incorporating anniversary planning into the Marketing Committee.
- Schedule and organize club cleanup day – **Jim P./Sharon**
  - A small group completed wall cleaning, but additional work remains.
  - Floors still need to be cleaned, and painting may be required before the season begins.
  - Another cleanup day will be scheduled for mid-August before the chiller is turned back on.
  - Items identified:
    - Paint the wall between the bar and bathroom door.
    - Potentially paint the warm room wall beneath the televisions.
    - Consider installing chair rail to reduce future scuffing.
    - Repair or replace the warm room flooring.
- Research additional locker suppliers and lead times – **Sharon/Ron**
  - Ron continues to research options but has not yet made a recommendation.
  - Sharon informed Ron that member communication is targeted for early July.
- Finalize and order new club pin designs – **Anna**
  - The 20th Anniversary pins have been received.
  - Car pins have been ordered but have not yet arrived
- Review member survey comments – **All board members**
  - Sharon will share survey results with the new board members.

New Business:

- Revise Board email list to remove departing members and add incoming members after July1 – Jim P.
  - Matt will need to make this change. Jim P. will reach out and ask him to make this change effective July 1.
- Officer election process - Jim P.
  - Board members interested in serving in an officer role should notify the Board before the next meeting.
  - Officer elections will take place at the July meeting.
  - The President and Treasurer positions are currently vacant.
- Proposal for a maintenance agreement on dehumidifier and heating equipment
  - Board unanimously approves moving forward with this agreement.
- Other New Business

    - The Board expressed appreciation to Jim G., Jonathan, and Jeff for their service, hard work, and dedication during their time on the Board.

Schedule Next Meeting

- Next board meeting will be held on Tuesday, July 21 at 7 pm.

Closing

Meeting was adjourned at 8:45 pm.