# Circle City Curling Club

Regular Board Meeting Minutes | October 25, 2026 | Virtual Meeting

## Call to Order and Attendance

The regular board meeting was called to order at 7:00 p.m. on October 25, 2026.

Present: Jim Puckering, Sharon Martin, Andrew Sand, Linda Brennan, Anna Carpenter, Todd Shelton, Jon Schoenberg, Kirk Miller, and Kim Gillian.

## Approval of Previous Minutes

The September 22, 2026, regular board meeting minutes were unanimously approved.

## Treasurer's Report and Procurement Policy

Kirk reviewed the September Treasurer's Report. League fees totaled $27,545 and membership fees totaled $3,335. Expenses included printing and postage (including a $373.50 Dynasty tariff and locker engraving), icehouse lighting repairs, scraper sharpening, in-ice temperature sensors, and bar supplies (keg couplers, line cleaner, and mixing bottles).

An April rent payment had not been received by the landlord during the transition from online to check payments. Two months of rent were subsequently paid to correct the issue, and rent is now current. The Long-Term Planning Committee was informed. Kirk proposed a future discussion regarding emergency reserves and a large-equipment replacement fund.

The Treasurer's Report was unanimously approved. Following discussion, the Procurement Policy was unanimously adopted.

## Committee Reports

### Leagues — Jon Schoenberg

Session 1 is progressing well. Jon surveyed doubles participants about moving the league to Sunday evenings and Monday participants about expanding to 14 teams with two nightly draws. He also plans to survey current and former Tuesday participants about ways to improve registration. Thirteen Learn to Curl League participants indicated that they intend to register for a Session 2 league.

The board discussed prioritizing first-time participants for the Over/Under League. Options included two Friday draws, reducing the number of experienced "over" players required if needed, and offering discounts or a free second league to participants willing to play both draws. No final format or incentive was approved. Jon will review feedback and recommend a Session 2 schedule by October 30–31, ahead of registration the following week. Signup periods will be shortened by a few days to allow time for team formation before the holiday.

### 20th Anniversary Celebration

Andrew Sand and Jeff Heck have agreed to speak, and Geoff Randolph has written a song to perform. Sharon will decide whether the event game will be UNO or Bingo. Todd is preparing plaques for Barb Hayford and Jeff Heck, the club's two remaining founding members. The board unanimously approved awarding lifetime memberships to both. Special pins will be presented to Legacy and Founding members.

### Sponsorship Committee — Brandon Carpenter

The board reviewed Brandon's sponsorship proposal. Members expressed a preference against placing graphics in the guard area and identified house graphics as the initial priority, followed by other in-ice sponsorships. Off-ice banners may be better placed against the wall by Sheet C to improve visibility without

affecting airflow. A scoreboard-area sponsorship visible during YouTube broadcasts and bonspiel sponsorships were discussed as possible future offerings.

The prospectus should emphasize community benefit rather than adult sports. The board also discussed renewing the Community in Motion relationship and how the club can best serve Madison County residents under that funding. Brandon will consult Geoff Randolph, the current liaison with Tom, and Sharon may assist with introductions. Brandon will finalize the prospectus and circulate it to the board for approval before outreach.

## Old Business

### Oktoberfest Follow-Up

Kirk reported on behalf of the Bonspiel Committee that the event was successful, feedback was generally positive, and profit increased year over year. Tammy's detailed report was shared with the board. Andrew will follow up on concerns about bar communication as the documented concerns have been brought by other members as well. He will communicate any appropriate feedback to the bar.

### Bar Manager Charter

The board discussed the need to establish and communicate bar goals before each season, with performance evaluated against those goals. Members agreed that the charter need not specify numerical targets because its existing language addresses the topic and the board would be responsible for setting the targets each season and communicating them. The Bar Manager Charter was adopted by a vote of 7 in favor and 2 opposed.

### Lease Renewal

Jim has attempted to reach the landlord to formally exercise the five-year lease renewal option but has not yet received a response. He will continue attempting contact on behalf of the Long-Term Planning Committee.

### GLCA Men's Playdowns and USA Curling Club Council

Matt James agreed to coordinate the GLCA Men's Playdowns and serve as the club's male representative to the USA Curling Club Council. The board unanimously approved his appointment as the Council representative. Andrew will notify Matt and USA Curling to ensure Matt is included in communications.

### Volunteer Participation

Linda reviewed participation data against the membership roster and expressed concern about the sustainability of the current volunteer workload, particularly on the ice crew. She has already discussed the ice-crew issue with Wes. Linda, Andrew, and Kim will form a working group, continue gathering data, and present recommendations to the board at a later date.

### Veteran Wheelchair Curler Outreach

The board discussed the possibility of inviting a veteran wheelchair curler to speak at the club as a community outreach event, potentially involving veteran organizations. Todd Hester, Ron Hutson, and Jim Gangnon were identified as possible coordinators. Jon will speak with Todd Hester on October 26, and Sharon will send an initial response to the man who reached out indicating that the club is exploring options.

### Men's Scot Tour

Jim has not received dates from Craig. The tour is believed to be planned for January. Jim will follow up again during the week of October 25. Requests for member self-nominations will follow when details are available.

### Marketing Committee Chair

Sharon reported that her search has not found a candidate. The board agreed to leave the position vacant for now and suspend active recruiting unless a future need arises, particularly around the Olympics, or an interested candidate comes forward.

### Technology Documentation

Sharon, Todd, Matt, and Jon are coordinating a technology documentation meeting, expected within the next few weeks.

### USA Curling Members Assembly

Andrew attended the virtual assembly and reported USA Curling's interest in expanded use of one-day memberships. The club does not plan to implement this option.

### Stone and Scraper Equipment

The stone texturing kit and scraper tension jig have been ordered and are awaiting customs paperwork.

## New Business

### Membership Rosters and Dues

The club roster was submitted to USA Curling, and season dues have been paid. USWCA dues are expected to be sent on October 26.

### Level 2 Instructor Course and Member Education

The Level 2 Instructor Course was held October 25. Participants found the instruction valuable but noted that much of it focused on coaching beyond a traditional Learn to Curl program. The board discussed whether to develop continuing education for newer curlers, including potential clinics. Earlier clinics attracted good participation, while Sunday open practice sessions did not. Jim will consult Geoff Randolph about possible educational offerings and leadership.

## Next Meeting and Adjournment

The next regular board meeting is scheduled for November 22, 2026, at 7:00 p.m. The meeting adjourned at 9:35 p.m.